

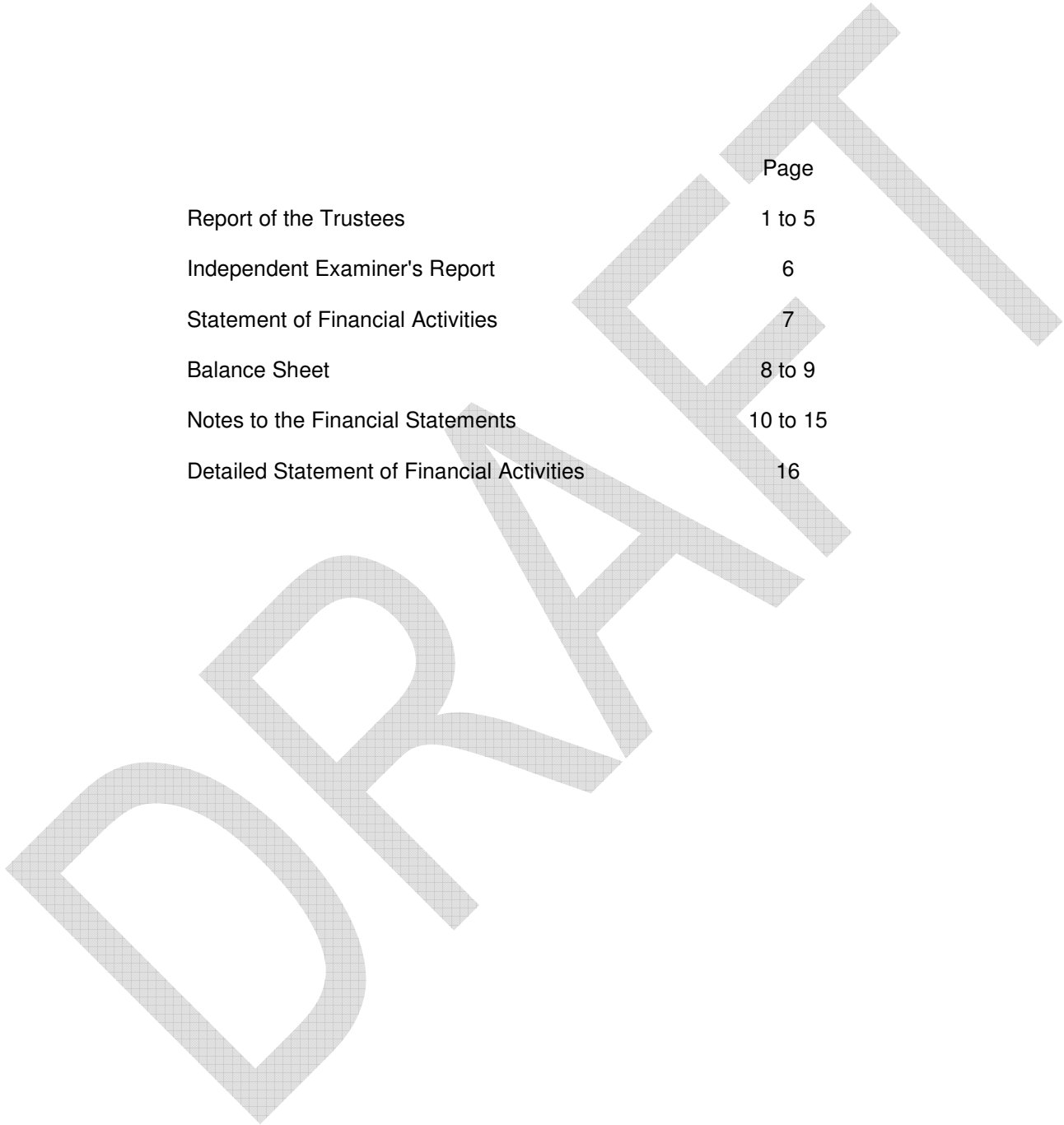
REGISTERED COMPANY NUMBER: 07142946 (England and Wales)  
REGISTERED CHARITY NUMBER: 1134476

**Report of the Trustees and  
Unaudited Financial Statements for the Year  
Ended 30 April 2018  
for  
Civic Voice  
(A Company Limited by Guarantee)**

McMillan & Co LLP  
Chartered Accountants  
28 Eaton Avenue  
Matrix Office Park  
Buckshaw Village  
Chorley  
Lancashire  
PR7 7NA

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for the year ended 30 April 2018**

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## Civic Voice

### Report of the Trustees for the year ended 30 April 2018

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 April 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and activities**

Civic Voice is the national charity for the civic movement in England. We have 260 members who work to make the places where everyone lives more attractive, enjoyable and distinctive and promote civic pride. We campaign nationally and support civic societies and other community and voluntary groups to be more successful locally. We believe everyone has the right to live somewhere they can be proud of.

Our charitable objects are to:

- Promote the conservation, protection and improvement of the environment, in particular the public realm and the historic environment
- Encourage high standards in the management and development of the built and natural environment
- Promote sustainable development by the conservation, protection and improvement of the environment, and the promotion of the prudent use of resources (sustainable development being development that meets the needs of the present without compromising the ability of future generations to meet their own needs)
- Foster civic pride and stimulate and educate the public, in particular by promoting understanding of the beauty, history, geography and character of different localities
- Develop the capacity and skills of individuals and communities to understand and take action to conserve, protect and improve the quality, beauty and character of their locality
- Promote such other charitable purposes as may from time to time be determined by the Trustees, including the assistance of other charities.

##### **Public benefit**

The main activities undertaken to further the charity's purposes for the public benefit are financial support for XXXXXXXXX

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives.

## Civic Voice

### Report of the Trustees for the year ended 30 April 2018

#### STRATEGIC REPORT

##### Achievement and performance

The strategic imperative for Civic Voice is to develop a sustainable charity capable of fully delivering its mission. To be able to get to this position, it is important that we have a clear understanding of our mission and understand what we are trying to change and improve. A strategic plan was agreed in January 2017 and updated at our away day in February 2018.

In summary, it has been a challenging year and at times extremely stressful for the team. The year has been much about laying the foundations for the next stage of our development.

Shortly after Ian Harvey was appointed as Chief Executive midway through 2017, we started discussions with Historic England about funding support through the National Capacity Building Fund. The funding helped to create a Membership Development Office and Office Manager posts. Both positions were filled in June 2017.

During the year the following changes and events have taken place:

- The office was relocated from Liverpool to Birmingham.
- The snap General Election was called in May 2017 which meant that activity on our Parliamentary work through the APPG for Civic Societies unfortunately had to stop for several months while we had it re-registered and appointed new officers.
- Civic Voice and the civic movement celebrating 50 years of Conservation Areas.

We are pleased and very proud about our achievements during the period.

We recorded the highest number of members in three years with 252 Civic Societies as members.

We delivered the largest ever gathering of the civic movement within Wakefield.

We delivered our most high-profile event yet with Civic Voice Design Awards, at the home of Rogers Stirk Harbour & Partners.

We coordinated the national campaign: The Big Conservation Conversation.

Civic Voice in April 2018 is not the same organisation that it was in April 2017. The governance of the organisation has become a much greater priority for the board of trustees. Strategic plans are in place; a Risk Register adopted; and the organisation now has a much clearer mission: to be the national voice for civic societies. We now ask for full evaluation on campaigns and activities ensuring they are helping to deliver our charitable objectives, before we agree to proceed with them.

Civic Voice gratefully acknowledges the time and considerable assistance given to the organisation this year by Historic England, Farrells, Rogers Stirk Harbour and Partners and the many Civic Voice members across England who have been an invaluable support throughout the year.

## Civic Voice

### Report of the Trustees for the year ended 30 April 2018

#### STRATEGIC REPORT

##### Financial review

##### Reserves policy

The trustees have established a policy whereby it is desirable that the unrestricted funds not committed or invested in the fixed assets ("the free reserves") the charity holds should be approximately nine months of the resources expended, which equates to approximately £81,000. At present the free reserves are below the target level.

The funds in the financial statements are defined as:-

##### General Fund

These funds are unrestricted and are used for all charitable purposes without restriction in accordance with the governing documents. Amounts held in these funds as at 30 April 2018 were £20,854 (2017: £70,608).

##### Restricted Fund - Local Lists

This fund is for XXXXXXXXX. The amount held in this fund as at 30 April 2018 was £16,567 (2017: £4,567).

##### Restricted Fund - War Memorials

This fund is for XXXXXXXXX. The amount held in this fund as at 30 April 2018 was (£23,976) (2017: (£13,800)).

##### Risk review

The trustees have addressed their responsibilities for managing risk by conducting a review of the risks that Civic Voice is exposed to. At our annual away day in February 2018, the Trustees identified continued threats to Civic Voice.

The major risk identified was the continuing dependence on short term grant funding and key staff leaving the organisation.

This has made it difficult to plan on a long-term basis. Securing funding from Historic England during this period to fund two roles has helped mitigate the challenge. The First World War Memorials programme will come to an end in September 2018 with the loss of a designated member of staff. And the funding from Historic England is time limited until March 2020.

The Civic Voice accounts show three issues: modest subscriptions, projects yielding restricted funds and restricting internal resource which means associated staff and capacity cannot be freely deployed on tasks. Managing expectations on a national membership with a small team is also a challenge. We recognise that there is a need to diversify our income and secure funding on an unrestricted basis, so we can increase our capacity.

## Civic Voice

### Report of the Trustees for the year ended 30 April 2018

#### STRATEGIC REPORT

##### Future plans

Our vision for 2020 is that everyone lives somewhere they can be proud of. To achieve this we will help provide the civic movement with a strong local presence and an influential national voice. We will be active on the national, city and local stage, working in partnership across the UK. Civic societies will perform at the level of the best today and the civil movement will reach more places and benefit more people from all walks of life. Our reputation and authority will make us the first port of call for anyone seeking to develop, conserve or interpret the quality, beauty and character of our towns, cities and villages or to engage people in shaping their future. Making the case for the importance of conservation areas will be central to our work for the period of our new strategy. We will be a source of civic pride and people will know us for our independence of thought, challenging perspective and positive outlook. We will listen, advise, support and act on behalf of communities everywhere. Communities will know they have a voice and a champion for the place where they live.

We have established a clear organisational strategy for Civic Voice and refreshed this during the year. It is based around four main work streams:

- Strengthening civic societies
- Raising our profile and influence
- Becoming sustainable and independent
- Improving the way we work.

We have agreed a set of values to guide us:

- Campaigning - strong in our advocacy and promotion of the cause
- Responsive - focused on the individual and collective needs of civic societies and the civic movement
- Light footed - maximising the use of existing resources and volunteer expertise
- Grasslands - with a bottom up feel and governance
- Independent - unfettered in our views and approach
- Reaching out - engaging the whole community and spreading the benefit
- Networked - making the most of the collective strength of the movement.

The emphasis remains on how we can strengthen the civic movement in ways that inspire support because of what we do and the influence and profile we have which in turn should attract support and provide a more sustainable future. We are also looking at ways to diversify our income through the programmes we run and improving links with lottery providers, charitable trusts and foundations and business.

Looking ahead we are delighted to be taking on the national campaign "Big Conservation Conversation" to celebrate 50 years of the Civic Amenities Act. This will be in partnership with Historic England and IHBC and funding has been received from Historic England to support the post of Membership Development Officer to deliver this.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

Civic Voice is a charitable company limited by guarantee, incorporated on 2nd February 2010 and registered as a charity on 23rd February 2010.

##### Charity constitution

Civic Voice is run by a Board of eight trustees, seven of whom are elected by member civic societies. Up to three others are co-opted. The Board is responsible for the overall strategy and sustainability of the organisation and ensuring effective compliance and risk management. It delegates executive responsibilities to the Executive Director.

##### Recruitment and appointment of new trustees

The Board is recruited openly and all its members are also members of local civic societies. It met five times between April 2017 and March 2018.

**Civic Voice**

**Report of the Trustees  
for the year ended 30 April 2018**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
07142946 (England and Wales)

**Registered Charity number**  
1134476

**Registered office**  
13-15 Fleet Street  
Birmingham  
B3 1JP

**Trustees / Directors**

Ms M G Ash  
P A Bedwell  
P A Douce  
D J Evans  
M E Gunson  
J J Humble  
R W B Sutton  
Ms C F Winter  
GC Orton

- resigned 20/10/2017

- appointed 20/10/2017

**Independent examiner**

McMillan & Co LLP  
Chartered Accountants  
28 Eaton Avenue  
Matrix Office Park  
Buckshaw Village  
Chorley  
Lancashire  
PR7 7NA

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 19 September 2018 and signed on the board's behalf by:

J J Humble - Trustee

# Independent Examiner's Report to the Trustees of Civic Voice

## Independent examiner's report to the trustees of Civic Voice ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 April 2018.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Neil McMillan FCA  
McMillan & Co LLP  
Chartered Accountants  
28 Eaton Avenue  
Matrix Office Park  
Buckshaw Village  
Chorley  
Lancashire  
PR7 7NA

19 September 2018



Civic Voice

Statement of Financial Activities  
for the year ended 30 April 2018

	Notes	Unrestricted fund £	Restricted fund £	2018 Total funds £	2017 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		50,237	139,889	190,126	220,444
Other trading activities	3	5,069	-	5,069	7,391
Investment income	4	-	-	-	23
<b>Total</b>		<b>55,306</b>	<b>139,889</b>	<b>195,195</b>	<b>227,858</b>
<b>EXPENDITURE ON</b>					
Raising funds		48,637	126,127	174,764	236,724
Other		20,744	1,000	21,744	59,012
<b>Total</b>		<b>69,381</b>	<b>127,127</b>	<b>196,508</b>	<b>295,736</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(14,075)</b>	<b>12,762</b>	<b>(1,313)</b>	<b>(67,878)</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		20,854	(9,233)	11,621	79,499
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>6,779</b>	<b>3,529</b>	<b>10,308</b>	<b>11,621</b>

The notes form part of these financial statements

Civic Voice

Balance Sheet  
At 30 April 2018

	Notes	Unrestricted fund £	Restricted fund £	2018 Total funds £	2017 Total funds £
<b>CURRENT ASSETS</b>					
Debtors	8	10,302	-	10,302	15,479
Cash at bank and in hand		<u>29,222</u>	<u>10,217</u>	<u>39,439</u>	<u>43,187</u>
		39,524	10,217	49,741	58,666
<b>CREDITORS</b>					
Amounts falling due within one year	9	(32,745)	(6,688)	(39,433)	(47,045)
<b>NET CURRENT ASSETS</b>					
		<u>6,779</u>	<u>3,529</u>	<u>10,308</u>	<u>11,621</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>6,779</u>	<u>3,529</u>	<u>10,308</u>	<u>11,621</u>
<b>NET ASSETS</b>					
		<u>6,779</u>	<u>3,529</u>	<u>10,308</u>	<u>11,621</u>
<b>FUNDS</b>					
Unrestricted funds	10			6,779	20,854
Restricted funds				<u>3,529</u>	<u>(9,233)</u>
<b>TOTAL FUNDS</b>					
				<u>10,308</u>	<u>11,621</u>

The notes form part of these financial statements

## Civic Voice

### Balance Sheet - continued At 30 April 2018

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 April 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 April 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 19 September 2018 and were signed on its behalf by:

J J Humble -Trustee

**Notes to the Financial Statements  
for the year ended 30 April 2018**

**1. LIMITED BY GUARANTEE**

The charity is limited by guarantee. Each member of the charity undertakes that if the charity is wound up while he/she is a member, or within one year after he/she ceases to be a member, he/she will contribute a sum not exceeding £1 to the assets of the charity for:

- payment of the debts and liabilities of the charity contracted before he/she ceases to be a member,
- payment of the costs, charges and expenses of winding up; and
- adjustment of the rights of the contributories among themselves.

**2. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The presentational currency of the charity is pound sterling (£) and amounts in the accounts are rounded to the nearest £1.

There are no material uncertainties about the charity's ability to continue.

**Financial reporting standard 102 - reduced disclosure exemptions**

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

**Critical accounting judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Income**

All incoming resources are included in the Statement of Financial Activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably,
- legacy income is recognised when receipt is probable and entitlement is established,
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers,
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

**Notes to the Financial Statements - continued  
for the year ended 30 April 2018**

**2. ACCOUNTING POLICIES - continued**

**Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is classified under headings of the Statement of Financial Activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities and the sale of donated goods,
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities,
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justified and consistent basis.

**Financial instruments**

Financial instruments are classified and accounted for according to the substance of the contractual arrangement as financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

**Going concern**

The charity has, as noted in the Trustees Report, reviewed reserves policies, ongoing projects and income and expenditure. It is heavily reliant on national and local government funding and other charitable foundations. A new fundraising strategy and new fundraising committee have been implemented, and as a result the going concern basis of accounting has been adopted.

Notes to the Financial Statements - continued  
for the year ended 30 April 2018

**3. OTHER TRADING ACTIVITIES**

	2018 £	2017 £
Fundraising events	<u>5,069</u>	<u>7,391</u>

**4. INVESTMENT INCOME**

	2018 £	2017 £
Deposit account interest	<u>-</u>	<u>23</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 April 2018 nor for the year ended 30 April 2017.

**Trustees' expenses**

During the year the following expenses were paid to the trustees:

	2018 £	2017 £
M G Ash	343	
P A Bedwell	1,323	
P A Douche	921	
D J Evans	871	
M E Gunson	475	
J J Humble	1,425	
C F Winter	868	

Expenses reimbursed relate to travel, subsistence and entertaining.

**6. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	2018	2017
Number of staff - Admin	<u>4</u>	<u>7</u>

No employees received emoluments in excess of £60,000 in the current or previous year.

**7. OTHER**

	2018 £	2017 £
Support Costs	<u>21,744</u>	<u>59,012</u>

Included in accountancy and legal fees are costs of £1,650 in relation to the Independent Examination and payroll costs of £150 also paid to the Independent Examiner.

Notes to the Financial Statements - continued  
for the year ended 30 April 2018

## 8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	81,727	138,717	<b>220,444</b>
Other trading activities	7,391	-	<b>7,391</b>
Investment income	23	-	<b>23</b>
<b>Total</b>	<b>89,141</b>	<b>138,717</b>	<b>227,858</b>
<b>EXPENDITURE ON</b>			
Raising funds	84,248	152,476	<b>236,724</b>
Other	54,647	4,365	<b>59,012</b>
	Unrestricted fund £	Restricted fund £	Total funds £
<b>Total</b>	<b>138,895</b>	<b>156,841</b>	<b>295,736</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>(49,754)</b>	<b>(18,124)</b>	<b>(67,878)</b>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<b>70,608</b>	<b>8,891</b>	<b>79,499</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b><u>20,854</u></b>	<b><u>(9,233)</u></b>	<b><u>11,621</u></b>

## 9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Prepayments and accrued income	<b><u>10,302</u></b>	<b><u>15,479</u></b>

## 10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Trade creditors	<b>2,166</b>	1,761
Social security and other taxes	<b>1,628</b>	3,102
Other creditors	<b>721</b>	721
Accruals and deferred income	<b><u>34,918</u></b>	<b><u>41,461</u></b>
	<b><u>39,433</u></b>	<b><u>47,045</u></b>

Notes to the Financial Statements - continued  
for the year ended 30 April 2018

## 11. MOVEMENT IN FUNDS

	At 1/5/17 £	Net movement in funds £	At 30/4/18 £
<b>Unrestricted funds</b>			
General fund	20,854	(14,075)	6,779
<b>Restricted funds</b>			
Special Projects	(9,233)	12,762	3,529
<b>TOTAL FUNDS</b>	<b><u>11,621</u></b>	<b><u>(1,313)</u></b>	<b><u>10,308</u></b>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	55,306	(69,381)	(14,075)
<b>Restricted funds</b>			
Special Projects	139,889	(127,127)	12,762
<b>TOTAL FUNDS</b>	<b><u>195,195</u></b>	<b><u>(196,508)</u></b>	<b><u>(1,313)</u></b>

## Comparatives for movement in funds

	At 1/5/16 £	Net movement in funds £	At 30/4/17 £
<b>Unrestricted Funds</b>			
General fund	70,608	(49,754)	20,854
<b>Restricted Funds</b>			
Special Projects	8,891	(18,124)	(9,233)
<b>TOTAL FUNDS</b>	<b><u>79,499</u></b>	<b><u>(67,878)</u></b>	<b><u>11,621</u></b>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	89,141	(138,895)	(49,754)
<b>Restricted funds</b>			
Special Projects	138,717	(156,841)	(18,124)
<b>TOTAL FUNDS</b>	<b><u>227,858</u></b>	<b><u>(295,736)</u></b>	<b><u>(67,878)</u></b>

Restricted funds are specifically:

Local Lists - Balance carried forward £16,567 (2017: £4,567)

War Memorials - Balance carried forward (£23,976) (2017: (£13,800)).

The negative balance on the War Memorials Fund is expected to be reimbursed by Historic England



**Notes to the Financial Statements - continued  
for the year ended 30 April 2018**

**12. PENSION COMMITMENTS**

The amount recognised in the Statement of Financial Activities as an expense in relation to defined contribution plans was £688 (2017: £2,110).

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 April 2018 or 30 April 2017.

DRAFT

## Civic Voice

### Detailed Statement of Financial Activities for the year ended 30 April 2018

	2018 £	2017 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Grants	1,365	35,500
Subscriptions	48,872	46,226
Projects	139,889	138,717
Other voluntary income	-	1
	<u>190,126</u>	<u>220,444</u>
<b>Other trading activities</b>		
Fundraising events	5,069	7,391
<b>Investment income</b>		
Deposit account interest	-	23
	<u>-</u>	<u>23</u>
<b>Total incoming resources</b>	<b>195,195</b>	<b>227,858</b>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Wages	117,206	165,909
Social security	10,832	12,766
Pensions	688	2,110
Telephone	3,253	3,453
Other establishment costs	9,890	6,403
Other office costs	7,746	6,465
Events costs	7,578	7,992
Staff and volunteer costs	9,300	15,248
Project costs	8,271	16,378
	<u>174,764</u>	<u>236,724</u>
<b>Support costs</b>		
<b>Other</b>		
Governance costs inc AGM	9,891	48,175
Trustees expenses	6,535	8,947
	<u>16,426</u>	<u>57,122</u>
<b>Governance costs</b>		
Accountancy and legal fees	5,318	1,890
	<u>5,318</u>	<u>1,890</u>
<b>Total resources expended</b>	<b>196,508</b>	<b>295,736</b>
<b>Net expenditure</b>	<b><u>(1,313)</u></b>	<b><u>(67,878)</u></b>

This page does not form part of the statutory financial statements