



# Civic Voice Convention and AGM 20 and 21 October 2017 50 YEARS OF CONSERVATION AREAS

Time	FRIDAY 20 OCTOBER 2017	Activity
9:30am	Major Hall - Welcome Desk Opens for morning workshop attendees for people who are arriving first thing	
10 – 11pm	Morning Workshops and morning walk  <b>(a)</b> Conference Room: An introduction to Local Heritage Listing - <b>(b)</b> Minor Hall: Community Led Conservation Area Appraisal/Oxford Character Assessment Tool <b>(c)</b> Wood Street – The Heart of Wakefield Kevin Trickett  (N.B. Pre-registration for these workshops/tour is <b>mandatory</b> at <a href="mailto:info@civicvoice.org.uk">info@civicvoice.org.uk</a> )	Workshops and tours
11 – 12pm	Workshops  <b>(d)</b> Conference Room: An introduction to Local Heritage Listing <b>(e)</b> Minor Hall 120: Community Led Conservation Area Appraisal  (N.B. Pre-registration for these workshop is <b>mandatory</b> at <a href="mailto:info@civicvoice.org.uk">info@civicvoice.org.uk</a> )	Workshops and tours
12:00-12.15	Tea / coffee	Talks
12:15-12:30	<b>Major Hall Welcome Desk</b> <b>OFFICIAL Opening for delegates and welcome to the Civic Voice Convention by Joan Humble and Kevin Trickett</b>	
12.30pm	Wakefield Civic Society – who we are	Talks



# Civic Voice Convention and AGM 20 and 21 October 2017 50 YEARS OF CONSERVATION AREAS

12.50	Break	
1-1.20pm	<b>Laura Sandys – Vice-president of Civic Voice</b>	Talks
1.30– 3.00pm	<p>Range of Tours of Wakefield (Name of person leading) ((all tours capacity of 20 people) Walking tour is:</p> <ul style="list-style-type: none"> <li>(a) Wakefield Cathedral –</li> <li>(b) Theatre Royal Wakefield -</li> <li>(c) Wood Street, including Wakefield’s Town and County Halls - – The Heart of Wakefield</li> <li>(d) War Memorial Visit</li> </ul> <p>The Hepworth Wakefield gallery visit <i>Due to the nature and location of the Hepworth, anyone selecting this tour will only be able to do this visit. They will not have time to go on a second visit later in the afternoon. At the end of this tour, you will be taken straight to Cedar Court Hotel.</i></p> <p>Workshops running will be weather dependent:</p>	Workshops and tours
3.00 – 3.30pm	<b>Refreshments</b> at Unity Works	<b>Refreshments</b>
3.30 – 5.00pm	<p>Tours of Wakefield</p> <p>Range of Tours of Wakefield (Name of person leading) ((all tours capacity of 20 people) Walking tour is:</p> <ul style="list-style-type: none"> <li>(a) Wakefield Cathedral</li> </ul>	Workshops and tours



# Civic Voice Convention and AGM 20 and 21 October 2017 50 YEARS OF CONSERVATION AREAS

	<p>(b) Theatre Royal Wakefield -  (c) Wood Street, including Wakefield's Town and County Halls - – The Heart of Wakefield Kevin Trickett  (d) War Memorial Visit – Sandra Taylor</p> <p>Workshops running will be weather dependent:</p>	
5.30 - 7.00pm	Bus will take delegates from Unity Works to Cedar Court Hotel	
7.00pm	<p>Official arrival time of guests at Cedar Court Hotel</p> <p>Wakefield Civic Society will host a Welcome Reception in the Rowan Suite, Cedar Court Hotel, on Friday 20 October.</p> <ul style="list-style-type: none"> <li>• Joan Humble will present Civic Day awards.</li> <li>• Food and entertainment with raffle / fundraising initiatives</li> <li>• Opportunity to network and view exhibits.</li> <li>• Theatre Royal Wakefield Youth Academy Entertainment</li> </ul>	Talks and dinner
11Pm	Carriages	



# Civic Voice Convention and AGM 20 and 21 October 2017 50 YEARS OF CONSERVATION AREAS

<b>Time</b>	<b>SATURDAY 21 OCTOBER 2017</b>	
	Welcome from Wakefield Civic Society Registration / welcome drinks / opportunity to network and view exhibitions	Talks
9am – 9.30am	<p><b>AGM AGENDA</b></p> <ol style="list-style-type: none"> <li>1. <b>Welcome</b> – Joan Humble, Chair</li> <li>2. <b>Apologies</b></li> <li>3. <b>Chair’s presentation</b> – Joan Humble, Chair</li> <li>4. <b>Financial update</b> – Martin Gunson, Treasurer</li> <li>5. <b>Discussion</b></li> </ol> <p style="text-align: center;"><b>Break for Tea and Coffee (9.15am)</b></p> <ol style="list-style-type: none"> <li>6. <b>Ratification of Chair (Joan Humble) and Treasurer (Martin Gunson)</b> – proposed by Phil Douce</li> <li>7. <b>Appointment of independent examiners</b> – proposed by Martin Gunson, Treasurer</li> <li>9. <b>Any other business</b></li> </ol> <p>(see agenda on <a href="http://www.civicvoice.org.uk">www.civicvoice.org.uk</a> )</p> <p>Any motions should be submitted to <a href="mailto:info@civicvoice.org.uk">info@civicvoice.org.uk</a> 14 days before the convention</p>	Talks



# Civic Voice Convention and AGM 20 and 21 October 2017 50 YEARS OF CONSERVATION AREAS

9.30 – 10am	Chair’s Annual Address to membership	Talks
10am - 10.30	Civic Survey 2017 – The results and plans for 2018 and group discussions	Talks
11.00 – 11.15	Comfort break	
11.15 – 12.15pm	<p><b>Workshops sessions one – capacity of civic movement teas and coffee in workshops rooms</b>  <i>Each workshop include 20 mins presentation from a civic society</i></p> <ul style="list-style-type: none"> <li>• Cypress – Public Realm with Colin Davies</li> <li>• Aspen – Growing a civic society (chaired Ian Harvey, (includes Pontefract Civic Society &amp; Goole Society raising profile and how to get members)</li> <li>• Boardroom – Fundraising (chaired David Evans), Leeds Civic Trust &amp; Colchester) <ul style="list-style-type: none"> <li>○ Corporate Membership Scheme (Leeds Civic Trust))</li> <li>○ Heritage Lottery Funding (Colchester)</li> </ul> </li> <li>• <b>Oak – Influencing</b> – Parliamentary outreach (chaired Phil Douce, Lyn Hobson talk)</li> <li>• Rowan – (chaired Chris Winter), Birmingham Civic Society on Birmingham School Award or York Civic Trust on school engagement</li> <li>• Cedar – National &amp; local design awards (Paul Bedwell &amp; Sarah James)</li> </ul>	Workshops
12.20 – 1.20	<b>Workshops sessions two – capacity of civic movement</b>	Workshops



# Civic Voice Convention and AGM 20 and 21 October 2017 50 YEARS OF CONSERVATION AREAS

	<p><i>Each workshop include 20 mins presentation from a civic society</i></p> <ul style="list-style-type: none"> <li>• Cypress – Civic Day (chaired Roger Sutton, Southgate civic trust)</li> <li>• Aspen – Growing a civic society (chaired Ian Harvey, (includes Pontefract Civic society &amp; Goole Society raising profile and how to get members)</li> <li>• Boardroom – Fundraising (chaired David Evans), Leeds CT &amp; Colchester)             <ul style="list-style-type: none"> <li>○ Corporate Membership Scheme (Leeds Civic Trust)</li> <li>○ Heritage Lottery Funding (Colchester)</li> </ul> </li> <li>• Oak – Influencing – Parliamentary outreach (chaired Phil Douce, Lyn Hobson talk)</li> <li>• Rowan – (chaired Chris Winter,) social media OR Birmingham School Award Birmingham Civic Society</li> <li>• Cedar – Local design awards (Paul Bedwell &amp; Sarah James)</li> </ul>	
1.30 – 2.15	Lunch and networking	
2.15 – 3.30pm	<p><b>Workshops sessions three – capacity of civic movement</b></p> <p><i>Each workshop include 20 mins presentation from a civic society</i></p> <ul style="list-style-type: none"> <li>• Cypress – Big Conservation Conversation Ian Harvey</li> <li>• Cypress – Civic Day - (chaired Roger Sutton, Southgate civic trust )</li> <li>• Boardroom – War Memorial Listing (Anna Wilson)</li> <li>• Oak – Introduction to Planning System – (Paul Bedwell &amp; Sarah James)</li> <li>• Rowan room – Street clutter – Historic England issuing new guidance</li> <li>• Cedar – Charity Commission Changes- Kevin Trickett</li> </ul>	<b>Workshops</b>
3.30pm	Marsh Civic Awards for - presented by David Booker-	Talks and awards



# Civic Voice Convention and AGM 20 and 21 October 2017 50 YEARS OF CONSERVATION AREAS

	Final comments and announcement of 2018 location	
4pm	Finish	
5pm	Drinks and networking for anyone who is remaining in hotel bar (own cost)	Networking
<b>Time</b>	<b>SUNDAY 22 OCTOBER 2017</b>	
10.30-12 noon	<b>Sunday morning tour of Wakefield's Wood Street Conservation Area (optional) 10-30 – 12 noon. Numbers dependent.</b> (a) Wood Street – The Heart of Wakefield Kevin Trickett	<b>Tours</b>